

**FIRST DRAFT EXAMINATION TIMETABLE, SEPT- OCT 2024/2025**  
**TUNGUU/ CHAKECHAKE CENTER**

DAY/DATE	TIME	CLASS	SUBJECT	ROOM NO
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCHRM 1	BASIC COMPUTER APPLICATIONS	HALL 1 1-35
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCIR 1	BASIC COMPUTER APPLICATION	HALL 2 1-33
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCSS 1	TYPING SKILLS PRINCIPLES	TYPENWRITING ROOM GROUP 1 & GROP 2 =17
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCRM 1	FUNDAMENTAL OF ELECTRONIC RECORD	HALL 2 1-23
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCDP 1	BASIC COMPUTER APPLICATIONS	R. 9 1-26
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCPA 1		ROOM 8 1-9
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCBIT 1	BASIC COMPUTER APPLICATIONS	HALL 1 1-20
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCEF 1	BASIC COMPUTER APPLICATIONS	ROOM 8 1-15
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCBM 1	BASIC COMPUTER APPLICATIONS	R. 13 1-6
MONDAY 17/2/02/2025	MORNING 11:00 AM	9:00-BTCPS 1	BASIC COMPUTER APPLICATIONS	R.13 1-8
TUESDAY 18/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCHRM 1	BASIC PUBLIC ADMINISTRATION	HALL 1 1-35
TUESDAY 18/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCCR 1	ELEMENTS OF PROTOCOL AND ATIQUTE	HALL 2 1-33
TUESDAY 18/02/2025	MORNING 11:00 AM	9:00-BTCSS 1	PRINCIPLES OF SECRETARIAL DUTIES	R. 7 1-17
TUESDAY 18/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCRM 1	BASIC MATHEMATICS AND STATISTICS	HALL 2 1-23

DAY/DATE	TIME	CLASS	SUBJECT	ROOM NO
THURSDAY 20/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCHRM 1	BASIC PRINCIPLES OF EMPLOYEE RELATIONS	HALL 1 1-35
THURSDAY 20/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCCR 1	ELEMENTS OF FOREIGN LANGUAGE	HALL 2 1-33
THURSDAY 20/02/2025	MORNING 11:00 AM	9:00-BTCSS 1	ESSENTIAL OF IT	COMPUTER LAB GROUP 1 & GROP 2 =17
THURSDAY 20/02/2025	AFTERNOON 01:30 - 03:30 PM	CRM 1	BASICS LEGAL RECORD MANAGEMENT	HALL 2 1-23
THURSDAY 20/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCDP 1	BASICS OF LAND GOVERNANCE IN URBAN DEVELOPMENT	R. 9 1-26
THURSDAY 20/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCPA 1	PRINCIPLES OF BOOK KEEPING.	ROOM 8 1-9
THURSDAY 20/02/2025	MORNING 11:00 AM	9:00-BTCBIT 1	PRINCIPLES OF BOOK KEEPING.	HALL 1 1-20
THURSDAY 20/02/2025	MORNING 11:00 AM	9:00-CEF 1	ELEMENT OF ECONOMICS	ROOM 8 1-15
THURSDAY 20/02/2025	MORNING 11:00 AM	9:00-BTCBM 1	PRINCIPLES OF BOOK KEEPING.	R. 13 1-6
THURSDAY 20/02/2025	MORNING 11:00 AM	9:00-BTCPS 1	BASIC PROCUREMENT PRINCIPLES	R.13 1-8
FRIDAY 21/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCHRM 1	FUNDAMENTALS OF OFFICE PRACTICE AND RECORDS MANAGEMENT	HALL 1 1-35
FRIDAY 21/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCCR 1	ELEMENTS OF INTERNATIONAL RELATIONS	HALL 2 1-33
FRIDAY 21/02/2025	MORNING 11:00 AM	9:00-BTCSS 1	OFFICE PRACTICE	R. 7 1-17
FRIDAY 21/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCRM 1	FUNDAMENTAL OF RECORDS AND ARCHIVES MANAGEMENT	HALL 2 1-23

TUESDAY 18/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCDP 1	BASIC MATHEMATICS AND STATISTICS	R.9 1-26	FRIDAY 21/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCDP 1	FUNDAMENTALS OF DEVELOPMENT PLANNING	R.9 1-26
TUESDAY 18/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCPA 1	ELEMENTS OF PUBLIC ADMINISTRATION	ROOM 8 1-9	FRIDAY 21/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCPA 1	BASIC SOCIAL PSYCHOLOGY	ROOM 8 1-9
TUESDAY 18/02/2025	MORNING 11:00 AM	9:00 - BTCPBIT 1	BUSINESS MATHEMATICS AND STATISTICS	HALL 1 1-20	FRIDAY 21/02/2025	MORNING 11:00 AM	9:00 - BTCPBIT 1	BASIC COMPUTER MAINTANACE AND TROUBLE SHOOTING	HALL 1 1-20
TUESDAY 18/02/2025	MORNING 11:00 AM	9:00 - BTCEF 1	BASIC BUSINESS MATHEMATICS	ROOM 8 1-15	FRIDAY 21/02/2025	MORNING 11:00 AM	9:00 - BTCEF 1	ELEMENTS OF FINANCE	ROOM 8 1-15
TUESDAY 18/02/2025	MORNING 11:00 AM	9:00 - BTCBM 1	BASIC BUSINESS MATHEMATICS	R. 13 1-6	FRIDAY 21/02/2025	MORNING 11:00 AM	9:00 - BTCBM 1	FUNDAMENTALS OF BUSINESS	R. 13 1-6
TUESDAY 18/02/2025	MORNING 11:00 AM	9:00 - BTCPS 1	BASIC BUSINESS MATHEMATICS AND STATISTICS	R.13 1-8	FRIDAY 21/02/2025	MORNING 11:00 AM	9:00 - BTCPS 1	BASIC STORE ADMINISTRATION	R.13 1-8
WEDNESDAY 19/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCHRM 1	BASIC COMMUNICATION SKILLS	HALL 1 1-35	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCHRM 1	BASICS OF ENTERPRENEURSHIP	HALL 1 1-35
WEDNESDAY 19/02/2025	AFTERNOON 01:30 - 03:30 PM	BT CIR 1	BASICS OF DIPLOMATIC COMMUNICATION SKILLS	HALL 2 1-33	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BT CIR 1		HALL 2 1-33
WEDNESDAY 19/02/2025	MORNING 11:00 AM	9:00 - BTCSS 1	PRINCIPLES OF OF BUSINESS ENGLISH	R. 7 1 -17	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCSS 1	LIFE SKILLS PRINCIPLES	R. 7 1 -17
WEDNESDAY 19/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCRM 1	BASIC COMMUNICATION SKILLS	HALL 2 1-23	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCRM 1	OFFICE ORGANIZATION	HALL 2 1-23
WEDNESDAY 19/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCDP 1	BASIC COMMUNICATION SKILLS	R.9 1-26	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCDP 1	BASICS OF RURAL DEVELOPMENT PLANNING	R.9 1-26
WEDNESDAY 19/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCPA 1	BASIC COMMUNICATION SKILLS	ROOM 8 1-9	SATURDAY 22/02/2025	AFTERNOON 01:30 - 03:30 PM	BTCPA 1	BASIC CUSTOMER CARE SKILLS	ROOM 8 1-9
WEDNESDAY 19/02/2025	MORNING 11:00 AM	9:00 - BTCPBIT 1	BASIC BUSINESS COMMUNICATION SKILLS	HALL 1 1-20	SATURDAY 22/02/2025	MORNING 11:00 AM	9:00 - BTCPBIT 1	BASIC DATA COMMUNICATION AND NETWORKING	HALL 1 1-20
WEDNESDAY 19/02/2025	MORNING 11:00 AM	9:00 - BTCEF 1	BASIC BUSINESS COMMUNICATION	ROOM 8 1-15	SATURDAY 22/02/2025	MORNING 11:00 AM	9:00 - BTCEF 1	ELEMENTS OF COMMERCE	ROOM 8 1-15
WEDNESDAY 19/02/2025	MORNING 11:00 AM	9:00 - BTCBM 1	BASIC BUSINESS COMMUNICATION	R. 13 1-6	SATURDAY 22/02/2025	MORNING 11:00 AM	9:00 - BTCBM 1	ELEMENTS OF ENTREPRENEURSHIP	R. 13 1-6
WEDNESDAY 19/02/2025	MORNING 11:00 AM	9:00 - BTCPS 1	BASIC COMMUNICATION SKILLS	R. 13 1-8	SATURDAY 22/02/2025	MORNING 11:00 AM	9:00 - BTCPS 1	ELEMENTS OF ENTREPRENEURSHIP	R. 13 1-8